



## Overview

### 9:00 - 12:15:

Students focus on all aspects of the language (reading, writing, listening, speaking, vocabulary and pronunciation) in order to develop general accuracy and fluency.

### 13:00 - 14:00:

Combines more formal business-related language with power speaking techniques, such as giving presentations and sales pitches. Learn how to write formal emails, applications and reports. Topics change every 4 weeks.

## Schedule

**25 lessons** : Mon - Thu / 9:00 - 14:00, Fri / 9:00 - 12:15

**9:00 - 12:15 : General English**    **13:00 - 14:00 : Career Readiness**

MON	TUE	WED	THU	FRI
9:00 - 10:30	Integrated Skills		<b>25 lessons</b> Intensive	9:00 - 10:30
10:30 - 10:45	Break			10:30 - 10:45
10:45 - 12:15	Interactive Communication			10:45 - 12:15
12:15 - 13:00	Lunch			
13:00 - 14:00	Career Readiness			
				<b>25 lessons</b> Intensive

### <Topics covered>

- Management and Corporate Culture
- Business Communication
- Customer Service and Sales
- Job Search and Application Skills
- ... Many more

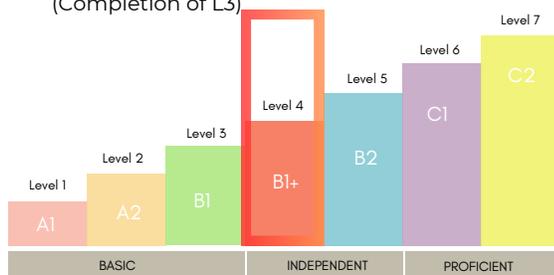
### <Skills learned>

- Productive Business Meetings
- Negotiation
- Effective Presentations skills
- Formal email and business writing
- ... Many more

## Requirement

### Required level: L4

(Completion of L3)



**Start dates** : Every Monday

\*\*\*If Monday is a holiday, the start date will be Tuesday\*\*\*

### <Placement test>

If you would like to know if you are eligible to take this course, please take our placement test and let us know once you have completed it.

Please scan or click "placement test" to access it!



[Placement test](#)